



## Job Description

<b>JOB TITLE:</b>	Portfolio Analyst
<b>DEPARTMENT:</b>	Ki, Portfolio Management
<b>JOB HOLDER:</b>	
<b>REPORTS TO:</b>	Senior Portfolio Manager

### **Purpose of the Job:**

Do you think "Innovation" should be more than just a buzzword?

Are you excited about disrupting the most traditional financial service market, one that hasn't changed materially in the last 100 years, bringing it truly into the 21st century?

We are continually seeking to develop and refine Ki, a newly formed digital, follow-only, algorithmically driven syndicate. Your role will be to help engineer a machine learning enabled algorithm that scales with our ambitions, utilising internal and external data sources and pushing the boundaries of how to apply technology within the Lloyds of London market.

The role will be part of the Portfolio Management team, whose main focus is on building a profitable portfolio of risk using its unique algorithm, and will assist with building out its analytical and monitoring capabilities in order to help inform the Ki algorithm product vision and roadmap.

### **Principal Accountabilities:**

#### **Portfolio/Product Analysis**

- Assist the Senior Portfolio Manager(s) and Portfolio Director with preparing the Ki business plan and reinsurance strategy
- Assist the Senior Portfolio Manager(s) and Portfolio Director with preparing Portfolio Management related insight for the monthly Development Committee and Portfolio Underwriting Committee
- Provide analytics to assist the Senior Portfolio Manager(s) and Portfolio Director in setting risk appetite and portfolio strategy
- Provide analytics to assist the Senior Portfolio Manager(s) and Portfolio Director in monitoring reinsurance utilisation and portfolio optimisation
- Analyse our new business and nominated lead business to evaluate the suitability of such business for the Ki portfolio
- Assist with new class, product or market assessment
- Assist with nominated leader assessment using analytical techniques
- Ad-hoc analytics required by the Portfolio Management function as and when required

#### **Product Management**

- Work with the Algorithm Product Manager and the broader Portfolio Underwriting team to understand how we can improve the Ki algorithm
- Support the Algorithm Product Manager in keeping the Algorithm roadmap aligned with the Ki strategy
- Support the Algorithm Product Manager with the articulation of user stories for Algorithm functionality
- Act as a subject matter expert for the Portfolio Management team on projects which require PM input



**Regulatory Conduct and Rules:**

1. Act with integrity
2. Act with due skill, care and diligence
3. Be open and co-operative with Lloyd's, the FCA, the PRA, and other regulators
4. Pay due regard to the interests of customers and treat them fairly
5. Observe proper standards of market conduct

**Education, Qualification, Knowledge, Skills and Experience:**

- Obtained a relevant, numerate degree with a good overall grade.
- Experience deriving insight by analysis datasets (not necessarily in the financial services domain)
- Comfortable writing SQL (any flavour) and Python for ad hoc analytics
- Ability to write requirements/ deliverables / reports in a clear, concise and appropriate way and communicate them
- Ability to effectively communicate complex technical ideas to the wider business
- Experience with good software development practice (e.g. version control in Git) would be a major advantage
- This role sits within the Portfolio Management function so may particularly suit individuals who have an interest in risk selection, underwriting or algorithmic trading

As a term of your employment you may be required to undertake such other duties as may reasonably be required of you in the post and department mentioned above.

**Signed by the Employee:** .....

Employee Name: ..... Date: .....

**Signed by the Company**.....

Name ..... Position.....

Dated .....